



## Safety, Field and Equipment Procedures

1. Batters will wear helmets at all times when bats are in use.
2. A coach must be present to supervise when a batter is hitting off a tee, soft toss, etc. No other player should be within 20 feet of a batter swinging a bat.
3. During games, players are only allowed to swing bats in the batters box or on deck circle, except for games on field 4 (T-ball), where only the player up to bat is allowed to swing a bat.
4. All helmets are required to have face masks. Coaches are responsible for ensuring that the equipment used by their team is in compliance with all ASA and CGS requirements. Please see a board member for a rule book if necessary.
5. Only coaches or other adult volunteers will be allowed to operate the pitching machines.

### FIELD PREP

6. The home team listed on the schedule will occupy the 3<sup>rd</sup> base dugout and will be responsible for the field preparation before the start of the game. If the visiting team is playing in the second half of a double header, and they occupied the 3<sup>rd</sup> base dugout during the 1<sup>st</sup> game of the double header, they will be allowed to remain in the 3<sup>rd</sup> base dugout.
7. It is the manager's responsibility to either prepare the field himself/herself or ensure that it is done by a trained volunteer parent of one of his/her players.
8. Proper field preparation includes watering the infield dirt (if necessary), dragging/smoothing the infield surface, and chalking the base lines, pitchers circle, batters box, on deck circle, and coaches boxes.
9. The home team manager is also responsible for walking and inspecting the field (both infield and outfield) to ensure that safe playing conditions exist. The home team manager must complete a field safety inspection sheet and turn it in to the umpire before the game will begin. Completion of this sheet must be done by the manager or assistant coach, and may not be assigned to a parent volunteer.
10. If there are any unsafe field conditions, the Home Team manager is responsible for notifying the umpire, then his/her division representative or another available board member immediately.
11. If the umpire decides that the field condition could cause a potential injury, the umpire will have the discretion to postpone the game until the situation is corrected.
12. The visiting team in the final game of the day on any field is responsible for putting away all equipment (bases, rakes, etc.) and ensuring that the field is left clean (no trash on fields, in dugouts, etc.)
13. It is the responsibility of each manager to ensure that all equipment issued by CGS (catchers gear, bats, etc) remains in good condition and meets safety standards throughout the season. Any CGS issued gear that becomes damaged or is no longer in proper working order, should be noted and returned to the division coordinator, so that replacements can be issued.